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**Idaho State University
Staff Council Meeting
May 17, 2016
Faculty Senate Conference Room, 301 Rendezvous
Minutes**

Present: Brian Atkinson, Mia Benkenstein, Brad Broschinsky, Laura Call, Debra Combs, Emily Frandsen, Ryan Faulkner, Barry Hulet, Allyson Johnson, Brian Kraft, Mary Kratz, Peggy Larsen, Eric Mickelsen, Doug Milder, Ben Mills, Sharra Nelson, Chelsie Rauh, Stefanie Shadduck, Syd Sharp, Connie Tillotson, Julie VanLeuven, James Yizar

Excused: Natalie McHugh, Michelle Munoz, Jeanette Rose

Absent: Michelle Campbell, Craig Joseph, Kim Wright

Call to Order

Sharra Nelson called the meeting to order at 1:40pm

Minutes:

Minutes from the April 19, 2016 meeting were approved.

Treasurer Report

The current balance is \$11,678.94. Two scholarships for \$250 each are still pending. The scholarships are for Janna Graham and Tracy Collum. Expenses totaling \$593.99 from the staff recognition luncheon will be credited back to Staff Council because HR will cover the costs. Travel costs of \$108 for the trips to Idaho Falls and Meridian for the staff recognition luncheon are also pending.

New Business:

Introduction of Council Members:

All Staff Council members introduced themselves.

We have openings in Service & Maintenance and Skilled Crafts. Sharra will send another email asking for volunteers.

Internal Committees

Bylaws – Sharra Nelson

Nothing to Report

Events/Marketing – Mary Kratz, Laura Call, Stefanie Shadduck, Mia Benkenstein

Nothing to Report

Election – Syd Sharp

Nothing to Report

Employee Recognition – James Yizar, Brian Atkinson, Bradley Broschinsky

All locations had a wonderful time. We had a lot of savings this year because of the lower cost of the meals.

Executive Committee – Syd Sharp

Discussed the election results and the vacancies we have.

Professional Development – Eric Mickelsen

Nothing to Report

1 Retiree Recognition – Connie Tillotson

2 There are three retirees to send cards to. Connie brought more cards to be signed.
3

4 Scholarship – Julie VanLueven

5 Julie was not present. Deb Green talked with Sharra about awarding a \$574 scholarship. There were four
6 applicants. James and Sharra will decide who to award the scholarship to.
7

8 External Committees**10 Campus Beautification – Emily Frandsen**

11 Nothing to Report
12

13 Campus Recreation Advisory Board – Craig Joseph

14 Not present
15

16 Diversity – Ryan Faulkner

17 There are no meeting until fall semester.
18

19 Parking Advisory Board – Doug Milder

20 Nothing to Report
21

22 Parking Appeals – Brian Kraft & Debra Combs

23 The committee looks at about 30-40 appeals per week. They spend about 3 hours per week looking at
24 appeals. The 10 day appeal policy was talked about. If the policy was followed, the committee would
25 have a reduced number of appeals each week.
26

27 President’s Cabinet – Sharra Nelson

28 Nothing to Report
29

30 Safety – Natalie McHugh

31 Not present
32

33 Special Budget Council – Sharra Nelson & Syd Sharp

34 Presentations were submitted to the president. They will need to be approved by the State Board of Education in
35 June.
36

37 Sustainability – Ben Mills

38 Nothing to Report
39

40 University Library – Peggy Larsen

41 Not present
42

43 Election of New Officers

44 Lists of those eligible to be voted into executive committee positions were handed out. Nominations are
45 listed below and those voted in are denoted with an asterisk. The first Executive Committee meeting will
46 be held on August 9th at 1:30pm.
47

48 President-Elect:

49 Ben Mills

50 Mary Kratz

51 Mia Benkenstein*
52

1 Secretary:
2 Stefanie Shadduck*

3
4 Treasurer:
5 Connie Tillotson*

6
7 Members at Large (Classified):
8 Debra Combs*
9 Ben Mills*
10 Mary Kratz

11
12 Members at Large (Non-Classified):
13 Doug Milder
14 Chelsie Rauh*
15 Brian Atkinson*

16
17 **Old Business:**
18 No old business
19

20 **Announcements**
21 No announcements.
22

23 **Adjourn**
24 Motion to adjourn made and seconded. Motion passed. Meeting adjourned at 2:42 pm. The next Staff
25 Council meeting will be August 16, 2016 in Faculty Senate Conference Room from 1:30 pm – 3:30 pm.
26

27 Respectfully Submitted,
28 Stefanie Shadduck