

**Idaho State University  
Staff Council Meeting Minutes  
August 15, 2017  
Faculty Senate Conference Room, 301 Rendezvous**

**Present:** James 'Byrd' Yizar, Julie Van Leuven, Chelsie Rauh, Brad Broschinsky, Jesse Kiboko, Mary Thompson, Cindy Rock (Meridian), Doug Miller, Eric Mickelsen, Frank Goldberg, Christina Reddoor, Sandra Shea, Stephanie Foreman, Kathleen Bloodgood, Mary Guyton, Cody Sparrow, Cheryl Larson, Erendira Valdez (IF), Veronica Garcia (Secretary), Joseph Simonson, Guy Patterson.

**Excused:** Eric, Joseph, Cheryl

**Absent:** Cooper Bybee, Daphne Eline, Tyson Munns

**Call to Order:** Mia @ 1:38 p.m.

**Guests:** Kallee Valentine - Foundation Scholarship information

- Our initial endowment will be \$10,000 but should change over time to \$25,000
- We are asking if member to solicit funds from 10 people
- Staff Council will be manning the I ♥ ISU phones with the ISU Credit Union on 09/12/2017 in the Salmon River Suites

**Minutes:** Review and Approval of minutes – Veronica

- Minutes are available on Box
- Copies will be printed for each meeting and emailed to everyone.
- Chelsie moved to approve, Cody seconded motion.
- Minutes approved.

**Treasurer Report** Christina Reddoor

- See attached pages for spending updates.

**Old Business:**

a) Schedule to take your photo for the web page

- 09/29/2017 from 9am-1pm
- In the Admin building, basement level, by the Marketing Department
- Wear your Staff Council Shirt and Vest

b) Check out the web page for correct information

- Please verify that your information is correct
- Contact [staff@isu.edu](mailto:staff@isu.edu) for any corrections you may have

**New Business:** Non Classified Scholarship Fund – volunteers

- We need 12 volunteers to work 09/12/2017. We will have two different shifts available: 530pm-7pm and 7pm-830pm
- We will be trying to get funds for both the Classified and Non-Classified scholarships
- Snacks will be provided
- Members have as that we get the definition of “dependent” for clarification from the Executive Committee

**Internal Committee Reports: (Please note that assignments may not be accurate at this time and are subject to changes)**

**Bylaws Committee** (President) Mia

- The bylaws will need to be cleaned up by the Executive Committee
- They are available on the website, the 2012 version
  - [ISU Staff Council Bylaws](#)

**Events and Marketing Committee** – Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Jesse Kiboko.

a) Spring Social - Chelsie

- BBQ is scheduled for 9/6/2017 in the Quad Hypostyle from 1130am-130pm
- We will have food for 150 people (chops, water, hamburgers, hot dogs)
- ISU Payroll Deduction Forms will be available for members, for those who wish to donate towards the Staff Council scholarships
- We will have our own feather flag that says STAFF COUNCIL
- We will need volunteers
- Veronica will make flyer with Mary K.
- All staff are encouraged to attend

b) Bengal Theatre – Guy

- One Wednesday per month a free movie will be offered to all Staff
- On 9/20/2017 we will offer Princess Bride at 7pm
- We will encourage attends to dress up/co-play
- All staff and their immediate family will get in free of charge, with their Bengal ID
- The theatre has a capacity of 324 people
- Future movies have not be selected at this time
- Faculty can attend free also
- Movies are now available 7 days a week
- [ISU Bengal Theater](#)

**Election Committee** – (Past President) Byrd

- Elections will happen in April
- Byrd will work with Sharra during the semester on how the system operates
- There are still open positions available that need to be looked at
- There is one staff member whose classification has changed, so we might switch them over and see if that is an appropriate solution

**Employee Recognition Committee** – (Pres Elect) Julie Van Leuven, Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Cindy Rock (Meridian), Erendira Valdez (IF)

- This committee has not met yet, Julie will be setting one up too
- Will try to set something up via Google Calendar

**Executive Committee** – Mia Benkenstein, Byrd, Julie VanLeuven, Veronica Garcia (Secretary), Christina Reddoor (Treasurer) Chelsie Rauh, Kathleen Bloodgood, Doug Milder, Sandy Shea

- The executive committee met on 08/10/2017
- Mia will give more information at a later date

**Professional Development Committee** – Mary Thompson, Cindy Rock, Daphne Eline, Brad Broschinsky

- This committee has not met yet, but will be setting one up too
- Criteria is available on Box so please go over that
- Mary is swamped until after the Eclipse
- New date is October 4th
- A new Professional Development form will be sent out soon

**Retiree Recognition Committee** – Kathleen Bloodgood

- Recent retiree cards passed around for signatures

**Scholarship** – Cheryl Zimmer, Chelsie Rauh, Christina Reddoor, Cindy Rock

- Discussed with guest from ISU Foundation

### **External Committee Reports:**

**Beautification Committee** – (IEAC Facilities)

- Doug will head this committee with Chelsie assisting him
- We will get more information from Facilities about what exactly it entails
- Mia will contact Doug and Chelsie with dates and times that they meet

**Disability Services Committee** – Kathleen Bloodgood, Joseph Simonson, Eric Mickelsen, Frank Goldberg

- We will get more information from them

**Diversity Committee** - Kathleen Bloodgood

- Kathleen will contact their secretary to see when they meet

**Graduation Commencement Committee** – Doug Milder

- Commencement is in May
- Veronica will help with this
- Byrd subbed for Doug
- Staff Council President can walk with the graduates
  - For graduation regalia (cap & gown) we can contact the Bookstore

**Institutional Effectiveness and Assessment Council (IEAC)** – (President) Mia

- Mia has attended 2 meeting so far
- Information is available online - [ISU IEAC](#)
- Mia is trying to get money, help, and funds for Staff Council from IEAC
- Laura is the head for this but they want staff opinions

**ISU Cares Committee** – Sandra Shea, Frank Goldberg

- Will get a meeting set up soon
- Mia will forward information to Sandra
- We will help with big awards not the month awards

**Library Committee** – Jesse Kiboko, Cooper Bybee

- Mia will forward the email from Mona and give her his information

**New Employee Orientation** – Stephanie Foreman, Guy Patterson

- Stephanie presented to about 10 staff

**Parking Advisory Board and Appeals** – Doug Milder, Veronica Garcia, Frank Goldberg,

- No appeals anymore, has been outsourced to a new company
- We have not received any reports from Public Safety about this
- One meeting was cancelled without notice
- Summer meeting in the Finance office
  - Talked about issues with the R2 lot
  - Not a lot was accomplished at this meeting
- Idaho Falls wants their own parking board
  - Anne Howell sent an email in May to Doug and he forwarded to Mia
  - They would like to swap around some visitor parking
  - They would like to not ticket on Fridays, all year round and not just during the Summer
  - This is a very controversial because all parking issues need to be fair for every campus
- Samantha with the Parking Office sets up these meeting
- There are further issues with the R3 and R5 lots
- The parking board was not involved in the new parking rules issued at the Eames Complex (Formerly the Rise), the Law Enforcement building, the Accelerator Center, and the Business & Technology building

**President's Cabinet** – (Executive Officers) Mia, Byrd, Julie

- This group will meet on 08/28/2017
- Julie will be attending this meeting

**Safety (EHS)** –

- A volunteer is still needed for this committee
- If you're interested, please contact Mia for more information

Guest: Darren Blagburn from IEAC, will be calling in from Meridian

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: September 19, 2017 at 1:30pm

Adjourn at: Byrd @ 3:17pm