



A Major Academic Plan (MAP) is one way to complete a degree in a set number of semesters. The *example* below is only one strategy. Actual plans for individual students will vary based on advisor recommendations and academic needs. Official Program Requirements including Major, General Education, Electives, and university requirements (see pg.2) are based on Catalog Year.

Course Subject and Title	Cr.	Min. Grade	*GE, UU or UM	**Sem. Offered	Prerequisite	Co-Requisite
Semester One						
BT 1111: Applied Business Principles	3	C-		F, S	Minimum score of 14 on ALEKS or equivalent	
BT 1116: Professional Leadership Development	1	S/U		F, S		
BT 1117: Successful Workplace Communications	3	C-		F, S		
BT 1144: Business Document Processing	3	C-		D	Typing speed of 25 nwpm recommended	
BT 1170: Computer Literacy and Business Software	3	C-		F, S		
BT 1190: Introduction to Hospitality Management	3	C-		F, S		
BT 1191: Customer Service and Conflict Resolutions	3	C-		F		
Total	19					
Semester Two						
BT 1123: Financial Business Applications	3	C-		F, S		
BT 1124: Computerized Accounting	3	C-		F, S	Typing speed of 25 nwpm recommended	
BT 1135: Employees and HR Principles	3	C-		F, S	BT 1111, 1117	BT 1111, 1117
BT 1175: Harnessing Digital Data Using Spreadsheets and Databases	3	C-		D	Typing speed of 25 nwpm recommended	
BT 1192: Event Management and Marketing	3	C-		S		
BT 1193: Hospitality Law	3	C-		S		
Total	18					
*GE=General Education Objective, UU=Upper Division University, UM= Upper Division Major						
**See Course Schedule section of Course Policies page in the e-catalog (or input F, S, Su, etc.)						

Form Revised 2.14.2023