

Meeting Agenda

CAL Chairs Council

Date: January 9, 2025
Time: 9:00-11:00 a.m.
Location: Frazier Hall 214 [Zoom Link](#)

Announcement and/or discussion items

- A. Distinguished faculty nominations (Kandi)
- B. Course delivery format change approval process
- C. Opportunity to assist legislative effort to develop school choice preference survey
- D. Student complaint protocol (John)
- E. Staff evaluations (John)
- F. Self and teaching evaluations (Zack)
- G. Draft workload implementation guidelines (John and Zack)
- H. GTA allocation
- I. OAR update (Kandi)
- J. Scheduling of Honors courses

Upcoming events and deadlines

- Emeritus faculty nominations due 1/10/25
- Chair self-evaluations due in TMS 1/13/25
- TRC nominations and election for vacancies 1/14/25
- Chair evaluations of all tenure-track faculty (not yet tenured) in their third year due in Box 1/13/25
- Chair evaluations of all first-year faculty (tenure-track and continuing non-tenure-track) due in TMS 1/13/25
- Faculty evaluations of their department chair are due 1/13/25 (Note: Please encourage all of your faculty to participate)
- MLK Holiday 1/20/25
- Chair evaluations for all tenure-track faculty (not yet tenured) beyond their third year are due in TMS 1/21/25
- Chair evaluations for those undergoing PPR are due in Box 2/3/25
- Chair evaluations for all tenured faculty are due in TMS 2/10/25
- Chair evaluations for all remaining faculty are due in TMS 2/24/25