

**ASSOCIATED STUDENTS OF**

**IDAHO STATE UNIVERSITY**

**EXECUTIVE CABINET MEETING**

**SHIRLEY SARGENT BOARDROOM, PSUB**

**5:00 PM**

**NOVEMBER 12<sup>th</sup>, 2025**

- I. CALL TO ORDER – 5:00 PM
- II. ROLL CALL
  - a. 11 Presidents Cabinet members present.
- III. President, Sky Halter – President Halter shared that he met with Rick Pongratz, Director of the Counseling and Mental Health Center, to discuss collaborating on Wake-Up Wednesday events each Wednesday morning from 8:30 to 10:30 a.m. in December leading up to the end of the semester. On those days, tables will be set up in the Rendezvous and the SUB to hand out free hot chocolate, coffee, and tea. He will need ASISU members to volunteer and help distribute drinks. This event is what the friendly amended internal funding request supports. The goal is to promote mental health resources on campus as well as make finals and the cold weather more enjoyable. During their meeting, Rick Pongratz also shared that the Counseling and Mental Health Center is still undergoing renovations. Once completed, the office will serve as more of a wellness and meditation space. Rick is seeking any student feedback on features that would benefit students in the new space. President Halter also met with Director Burrell this past week to review reserve funding and presented a breakdown of the account and potential spending during caucus today. ASISU currently has approximately \$935,000 in its reserve fund. Leadership has informed ASISU that over the next 5–10 years, a spending plan for roughly 90% of the reserve funds must be developed, as unused funds may be reallocated by university administration if they remain dormant. ASISU must also maintain a minimum balance of \$50,000 in the reserve account. President Halter encouraged members to begin brainstorming large, long-term projects or initiatives that could benefit students and align with this spending requirement. Lastly, he reminded everyone that the final tailgate of the season is on Saturday, November 15 at 1 p.m. and encouraged attendance and participation.
- IV. Vice President, Charlie Medema – Vice President Medema shared that this morning, he and Secretary Madison retrieved several boxes of files and an additional filing cabinet filled with ASISU-related documents from the basement. He will begin working on scanning these documents into the newly developing central repository and will notify individuals such as Commissioner McCubbin and Director Kankolongo of anything that may be useful to them. Last week, he drove several students to Idaho Falls for the screening and panel of The American Bison by Ken Burns, hosted at the Idaho Falls Campus thanks to the efforts of Vice President Taylor. The event was excellent, and every student who attended had not previously visited the Idaho Falls Campus and was pleasantly surprised. He is currently working on a project with Director Kankolongo that he is very excited about. He will be contacting Ellen Ryan in Special Collections to obtain access to their historical photographs, which will be used in a social media posting.
- V. Vice President of Idaho Falls, Brooke Taylor – Vice President Taylor shared that last Thursday November, 6th ISU–Idaho Falls hosted the American Buffalo film documentary event, with a total of 46 attendees. She gave a big

- shoutout to Vice President Medema for traveling up to Idaho Falls for the event! Yesterday, November 11<sup>th</sup>, she met with advising faculty member Eleise Ramos to begin initial planning for the March 11, 2026 Turner Day of Service event, which will be hosted on the Idaho Falls campus. More information will be shared soon. She is still waiting to receive photos of the Idaho Falls campus from MarCom. Once she has them, she will be working with Director Kankolongo to promote the campus on social media. She will be attending meetings in person next week and looks forward to seeing everyone then.
- VI. Vice President of Meridian, Makayla Amos – Vice President Amos nothing to report.
  - VII. Student Activities Board Director, Braden Worley – Director Worley absent.
  - VIII. Senate Pro Tempore, Denis Vargas Barvosa – Senator Vargas Barvosa shared that he is excited to be back as Senate Pro Tempore for the month of November. He is currently in touch with Benny’s Pantry to explore a possible collaboration this month, though he noted that time may be limited. He encouraged members to let him know if they have any clubs they would like to highlight. He is also working with senators to ensure they are contacting their deans and their clubs.
  - IX. Secretary, Eliana Madison – Secretary Madison reminded members that COSGA 2026 applications are due on Friday, November 14th by noon. As another reminder, November timecards and checklists are due Thursday, November 20th by 5:00 PM. She has set up Deputy Election Commissioner Interviews for Monday and Tuesday next week along with the rest of the hiring committee and Commissioner McCubbin.
  - X. Director of Finance, Hannah Burrell – Director Burrell shared that this past week she began reaching out to the line items that ASISU funds to confirm updated contact information. At the beginning of December, she will begin contacting them again so they can start preparing their budget hearing defenses. She is also working on creating a line-item tracker. She will be reviewing the reserve fund presentation with President Halter, and will be presenting it in caucus.
  - XI. Director of Public Relations, Mica Kankolongo – Director Kankolongo is working with Vice President Medema to shoot content, brainstorm ideas, and launch a new campaign similar to HEYSISU. She is looking forward to getting started on this project.
  - XII. Director of Community Relations, Kara Price – Director Price is continuing her work with the Bannock Youth Foundation. She is coordinating to secure tickets for them to attend the Christmas Carol production at the Stephens Performing Arts Center. She also secured tickets for the homecoming game for them three weeks ago.
  - XIII. Director of Academic Affairs, Sofia Peach – Director Peach attended the Academic Integrity Council meeting yesterday, which is a faculty-based council. The main takeaway from the meeting was the process faculty use to report misuse of AI in cases of academic dishonesty. She also reviewed several of these cases.
  - XIV. Director of Student Affairs, Juliet Lumu – Director Lumu nothing to report.
  - XV. Election Commissioner, Josh McCubbin – Commissioner McCubbin reported that this week he tabled on Monday and finalized all scheduling for the Spring 2026 election in coordination with Scheduling and Events. He is currently working on a handout and will share how much funding will be used for the election next week. He is also reviewing Deputy Election Commissioner applications ahead of interviews scheduled for next week.
  - XVI. Deputy Election Commissioner – Deputy Commissioner position vacant.
  - XVII. OTHER
    - a. Discussion

- i. President Halter opened the discussion by asking for thoughts on using reserve funds to purchase equipment for the Public Relations position.
- ii. Director Kankolongo suggested microphones as a possible purchase and noted she would brainstorm additional ideas and present them.
- iii. Senator Vargas Barbosa recommended a tripod or phone stand and an iPad so that PR staff would not need to use their personal devices.
- iv. Vice President Medema proposed looking into acquiring a dedicated OSMO camera.
- v. Commissioner McCubbin suggested purchasing SAB swag to distribute to the general student population.
- vi. President Halter reminded the group that over the next 5–10 years, ASISU plans to spend approximately 90% of its reserve funds while maintaining a minimum balance of \$50,000. He emphasized that university policy states any unspent reserve funds could be reallocated by administration if not used.
- vii. Additional suggestions included:
  - 1. Commissioner McCubbin: Hosting a Pitbull concert.
  - 2. Vice President Medema: Ensuring the funds are set aside and planned for the year.
  - 3. President Halter: Planning funding and allocating building donations through ASISU.
  - 4. Director Kankolongo: Exploring the possibility of using funds for international student housing.
  - 5. President Halter: Noted that while \$900,000 is a significant amount, larger projects like a whale building could exceed budget and approach \$5 million.
  - 6. Senator Vargas Barbosa: Suggested renovating or adding a bronze Bengal statue to outreach campuses as an affordable and meaningful project.
  - 7. President Halter: Recognized the idea, noting that since ASISU created the Bengal statue here, it could serve as a unifying tradition across campuses.

XVIII. ROLL CALL

- a. 11 Presidents Cabinet members present.

XIX. ADJOURNMENT

- a. President's Cabinet adjourned at 5:21 PM.