

**ASSOCIATED STUDENTS OF
IDAHO STATE UNIVERSITY
EXECUTIVE CABINET MEETING
SHIRLEY SARGENT BOARDROOM, PSUB**

5:00 PM

SEPTEMBER 17TH, 2025

- I. CALL TO ORDER – 5:00 PM
- II. ROLL CALL
 - a. 10 Presidents Cabinet members were present.
 - b. Absent: Vice President Amos and Vice President Medema.
 - c. Also present: Dr. Matt Daily, Assistant Vice President of Student Affairs and Dean of Students.
- III. President, Sky Halter – President Halter shared that the Sustainability Department has a new Sustainability Manager, and collaboration with the department is possible this year. There has been a lot of coordination this week in preparation for the tailgate, which will take place this Saturday at 1:00 PM. Additionally, Secretary Madison let him know that the College of Pharmacy reached out about filling the vacant College of Pharmacy Senator positions.
- IV. Vice President, Charlie Medema – Vice President Medema absent.
- V. Vice President of Meridian, Makayla Amos – Vice President Amos shared that a breakfast for students was held earlier this week on Monday as part of Student Appreciation Week on the Meridian campus. A bingo night during Homecoming Week has also been confirmed, and planning for that event is moving forward. Additionally, Vice President Amos, who is also part of the College of Pharmacy, offered assistance with onboarding the new senators.
- VI. Vice President of Idaho Falls, Brooke Taylor – Vice President Taylor attended the breakfast hosted on the Idaho Falls campus on Monday, provided by the President's office, and she was able to engage with about 30 students. She is currently working on logistics for an ASISU lunch event in Idaho Falls and will be reaching out to President Halter and Vice President Medema to discuss potential dates. Additionally, she will be in contact with Secretary Madison to work out the event details and explore estimates for the funding request. She has also arranged her schedule to attend the ASISU tailgate on Saturday. She has also been in contact with the SAB-IF director to discuss how to maximize the SAB budget to better integrate ISU student engagement specifically.
- VII. Student Activities Board Director, Braden Worley – Director Worley absent.
- VIII. Senate Pro Tempore, Denis Vargas Barvosa – Senator Vargas Barvosa is working with Director Kanklango to finalize the line-item highlight for the month. KSISU will be the organization we highlight this month. They are also planning to collaborate with Benny's Pantry for the month of November. Additionally, Senator Vargas Barvosa is working with LED and HALO to highlight Spanish Heritage Month, as ISU is recognized as a Hispanic-serving institution.
- IX. Secretary, Eliana Madison – Secretary Madison reminded members that their September timecards and checklists are due on Thursday, September 25th by 5:00 PM. She also informed everyone that on Wednesday, September 24th, there will be no boardrooms available in the SUB, so all meetings will be held over Zoom. Attendance is still required, and the meetings will take place at the usual times. She will share the Zoom link on Friday, along with the minutes from tonight's meeting and the agendas for the upcoming meetings.

- X. Director of Finance, Hannah Burrell – Director Burrell, along with Senator Saunders, is drafting a contract for the Touch Net scanner to be used by clubs at events, including protection for any damages. They are also implementing random club audits every month and have drafted a template for that protocol. Additionally, Director Burrell has prepared an ASISU budget map that she will be sharing with Senate in the coming weeks.
- XI. Director of Public Relations, Mica Kankolongo – Director Kankolongo, as Senator Vargas Barvosa said, is working together to highlight a club and a line item. She is also coming up with a plan on how to organize an event with the Hispanic clubs. She is also working on a Canvas post introducing the President's Cabinet and senators, waiting for a few last people to send their pictures or blurbs. This initiative will be a great way to start the HEYSISU campaign. She plans to create a carousel post featuring the President's Cabinet as well as the Senate to include everyone, with two different posts covering all members.
- XII. Director of Community Relations, Kara Price – Director Price is waiting to hear back from the Bannock Youth Foundation regarding collaboration options.
- XIII. Director of Academic Affairs, Sofia Peach – Director Peach nothing to report.
- XIV. Director of Student Affairs, Juliet Lumu – Director Lumu nothing to report.
- XV. Election Commissioner, Josh McCubbin – Commissioner McCubbin has finished the candidate packet and is making markups before sharing it to be posted on the website or shared with candidates.
- XVI. Deputy Election Commissioner – Deputy Commissioner position vacant.
- XVII. OTHER
- a. Discussion
 - i. Director Kankolongo asked who from ASISU needs to be present to provide support for the tailgate this weekend, and what time setup will begin.
 - ii. President Halter wants as many people as possible to help. Himself and Senator Van Metre will start setting up at 11:00 AM. They have all the hands they need, but anyone who wants to help is welcome.
 - iii. Senator Vargas Barvosa confirmed that the Ambassador Tour has been scheduled for Wednesday, September 24th meeting at their office. He will send out a poll to see who will attend.
 - iv. President Halter mentioned that the President of the University, President Wagner, delivered his Fall address today and talked about the growth of the ISU campus.
 - v. Dr. Matt Daily reported that at ISU enrollment is still up in all areas. While all enrollment across the country has seen a decrease, it is good that ours is still increasing. He also shared that the university was awarded \$14 million for a new Life Science building, with groundbreaking planned for 2026.
- XVIII. ROLL CALL
- a. 11 Presidents Cabinet members were present.
 - b. Absent: Vice President Medema.
 - c. Also present: Dr. Matt Daily, Assistant Vice President of Student Affairs and Dean of Students.
- XIX. ADJOURNMENT
- a. Presidents Cabinet Adjourned at 5:14 PM.