

**ASSOCIATED STUDENTS OF
IDAHO STATE UNIVERSITY
EXECUTIVE CABINET MEETING
SHIRLEY SARGENT BOARDROOM, PSUB**

5:00 PM

SEPTEMBER 10th, 2025

- I. CALL TO ORDER – 5:14 PM
- II. ROLL CALL
 - a. 10 Presidents Cabinet members were present.
 - b. Absent: Commissioner McCubbin.
- III. President, Sky Halter – President Halter has been meeting with a company in Idaho Falls, Biologic, in collaboration with the campus Sustainability Department to organize a Sustainability Summit scheduled for March. Vice President Medema is also involved in the planning process for this summit. Additionally, he has been working with Director Kankolongo on the HEYSISU publicity campaign. As part of this initiative, informal monthly meetings are being held in the SUB to connect with students and demonstrate a visible presence on campus.
- IV. Vice President, Charlie Medema – Vice President Medema expressed enthusiasm about collaborating on the Sustainability Summit that President Halter mentioned. In addition, he met with Senator Smith to work on legislation that will be introduced in the Senate next week. He is also scheduled to meet with the Special Collections department at the library tomorrow to gain access to ASISU files and historical records.
- V. Vice President of Meridian, Makayla Amos – Vice President Amos has been collaborating with Ali Crane, Director of Student Services and Enrollment, and the SAB representative of the Meridian campus to explore new opportunities for student involvement. Plans under discussion include taco trucks, coffee truck vouchers, hosting a Bingo Night, and providing Meridian campus t-shirts to promote engagement and school spirit.
- VI. Vice President of Idaho Falls, Brooke Taylor – Vice President Taylor expressed her gratitude for the opportunity to be part of ASISU and to work alongside the team. She shared several updates on student engagement efforts in Idaho Falls. Since July, the Student Activities Board has been working to mirror the Pocatello campus Bengal Wednesday initiative. Given the limited student services in Idaho Falls, the goal is for each campus office, such as the Counseling Center, FHPA club, the library, and the advising office, to co-sponsor a Bengal Wednesday aligned with key university events. For example, the advising office will participate during the week the spring schedule is released. These events include orange-themed food and drinks, and students are encouraged to wear orange and black to boost school spirit and awareness of available resources. During Welcome Week, the Board hosted three events: a food truck lunch, the first Bengal Wednesday with ISU Idaho Falls t-shirt giveaways, and a grab-and-go donut breakfast. These events collectively drew 414 participants, marking a significant increase in student engagement from last year. Additionally, the campus partnered with the Museum of Idaho to host a screening of The Mummy, followed by a talk with Egyptologist Bob Brier. The event, held in the Tingey Auditorium, had 169 attendees and served as a valuable opportunity to increase community visibility for ISU Idaho Falls. Looking ahead, Taylor plans to continue these types of events, particularly with a focus on STEM-related programming such as an event for National Chemistry Week. She has also been invited to attend the

monthly all-hands faculty and staff meetings in Idaho Falls, where she will represent the student body and gain insight into campus operations. In addition, she is coordinating with Secretary Madison to plan an ASISU lunch on the Idaho Falls campus, has requested the Events Administrator to promote the upcoming foam party via the student listserv, and is working closely with Peter, the marketing and social media CPI, to boost visibility on the new Idaho Falls campus Instagram page.

- VII. Student Activities Board Director, Braden Worley – Director Worley absent.
- VIII. Senate Pro Tempore, Denis Vargas Barvosa – Senator Vargas Barvosa shared that he has been working diligently to set the foundation for the year, particularly in supporting the Senate Pro Tempore Committee. He has been collaborating with the ASISU Ambassadors, including organizing a campus tour and a student social event with them. He is also working on addressing issues related to the ASISU Constitution and Bylaws, especially ensuring that senators meet monthly with their respective deans, as required by the Constitution. Additionally, he is compiling a list of all committee meeting times so that senators and other ASISU members can attend if interested. He has been working with Director Kankolongo to improve publicity around student resources, helping ensure students are aware of the services available to them on campus. The Senate Pro Tempore Committee, which includes committee chairs, is also being organized to help ensure all committee chairs stay accountable and on top of their responsibilities.
- IX. Secretary, Eliana Madison – Secretary Madison thanked everyone for their participation in the group photos and reminded members that September timecards and checklists are due by Thursday, September 25, at 5:00 PM. She noted that this week's minutes and next week's agendas will be sent out on Friday. Anyone with business to add to the agenda needs to submit it to her by noon each Friday. She closed by encouraging members to reach out with any questions.
- X. Director of Finance, Hannah Burrell – Director Burrell has updated the Benny's Funding Form from last year, adding new questions regarding attendance of non-ISU students and whether students are being charged to attend the event. The budget template within the form was also revised, and all updates have been published on the website. Additionally, she is meeting with the Provost and Graduate School offices to discuss travel funding, specifically covering the Memorandum of Understanding that those offices signed last year and the requirements tied to those funds. A new code will be used under a specific activity fund to improve tracking of travel-related expenses. Director Burrell is also working on implementing a monthly audit of student clubs to ensure compliance with established rules and procedures. Lastly, she is developing a contract for the Touch Net scanner in the SAB office to improve event management and accountability.
- XI. Director of Public Relations, Mica Kankolongo – Director Kankolongo met with President Halter to begin planning the HEYSISU campaign and is currently working on finalizing a strategy to launch next week. She is also collaborating with Senator Vargas Barvosa to highlight line items and enhance branding visibility, with the goal of increasing publicity and awareness of available campus resources to boost student engagement. Additionally, she is developing an Instagram post to introduce the 2025–2026 team and is actively tracking social media trends to ensure ASISU's platforms remain relevant and engaging.
- XII. Director of Community Relations, Kara Price – Director Price nothing to report.
- XIII. Director of Academic Affairs, Sofia Peach – Director Peach has been researching how other universities manage their laptop loaner programs to understand best practices and how to implement a similar system on our

campus. She is also planning a midterm relief event for students, which will include donuts or Chick-fil-A vouchers to help provide a stress-free break during exams.

- XIV. Director of Student Affairs, Juliet Lumu – Director Lumu has been reaching out to the International Programs Office to explore ways to increase international student involvement on campus; however, there has been little engagement from the office so far. In response, she is working on developing a survey to better understand how students want to be more engaged and to identify effective ways to encourage their participation.
- XV. Election Commissioner, Josh McCubbin – Commissioner McCubbin’s report was shared by Secretary Madison. Over the past week he met with President Halter to discuss reflections on last year’s election. They also talked about hosting a more informal election meeting later this fall, possibly accompanied by tabling events, to generate interest and support for the upcoming election before the official campaign season begins in the spring.
- XVI. Deputy Election Commissioner – Deputy Commissioner position vacant.
- XVII. OTHER
 - a. Discussion
 - i. President Halter let the cabinet know that he is planning on spending \$10 from the ASISU printing and promotional fund on flyers from the copy center to promote the September 27th watch party and will share the flyer with the group soon. He also reported that the Student Activities Board recently hosted a bingo event and is discussing plans to organize an ASISU formal in the spring. On September 20th, the first tailgate of the season will take place, with collaboration from other clubs. The Cosmetology Department will be involved in face painting, food will be provided by The Jungle, and there are plans to have a DJ present to enhance the event atmosphere.
- XVIII. ROLL CALL
 - a. 10 Presidents Cabinet members were present.
 - b. Absent: Commissioner McCubbin.
- XIX. ADJOURNMENT
 - a. Presidents Cabinet adjourned at 5:33 PM.