

**ASSOCIATED STUDENTS OF IDAHO STATE
UNIVERSITY
EXECUTIVE CABINET MEETING
SHIRLEY SARGENT FAMILY BOARDROOM, PSU
5:00 PM
April 9th, 2025**

- I. CALL TO ORDER – 5:00 PM
- II. ROLL CALL
 - a. 9 President Cabinet members were present.
 - b. Absent: Director Grima.
 - c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students.
- III. President, Neelam Mishra – President Mishra shared that she met with Dr. Daily to hear more about the Prototype Lab proposal. Dr. Daily had met with Marty Blair, the Director of Research and shared that before this he had been completely unaware of the project and also how they were seeking funding. She also shared that they learned that the Eames Complex that the lab was planning on using is actually being used by the pharmacy program and is unavailable.
- IV. Vice President, Jennifer Vidales – Vice President Vidales shared that she is finalizing details on giving out spirit gear and also training the incoming vice president for the next year.
- V. Vice President of Idaho Falls – Vice President position vacant.
- VI. Vice President of Meridian, Tanner Tracy – Vice President Tracy has been meeting with some Meridian students to get some interest for people to fill the Vice President of Meridian next year and waiting to follow up to see how interested they actually are in the position.
- VII. SAB Representative - Programmer, Andrea Alpha – Programmer Alpha absent
- VIII. Pro Temp - Senate Pro Tempore, Emily Ramani – Senator Ramani nothing to report.
- IX. Secretary, Eliana Madison – Secretary Madison shared that the Handshake applications for next year's director positions are now open and will remain open until the 14th. If you're interested in reapplying and going through the hiring process again, make sure to submit your application by that date. She also sent out the End of the Year Banquet RSVP form, so if you plan to attend, please fill out the form as soon as possible. She has also been working on finalizing all the last minute details for COSGA. Lastly, your April timecards and checklists are due by Thursday, April 24th, by 5:00 PM.
- X. Director of Finance, Zachary Grima – Director Grima absent.
- XI. Director of Public Relations, Sofia Peach – Director Peach nothing to report.
- XII. Director of Community Relations, Kara Price – Director Price nothing to report.

- XIII. Director of Academic Affairs – Director of Academic Affairs position vacant
- XIV. Director of Student Affairs, Austin Job – Director Job shared that he had a productive meeting with Rick Pongratz, Director of the Counseling and Testing Center. Together, they reviewed student survey data, which received nearly 250 responses. In comparison, the recent NACHA survey, despite being a semester-long initiative, only gathered around 600 responses out of a 4,000-response goal. The low turnout has prompted brainstorming on strategies to increase student engagement in future surveys. During the meeting, Rick Pongratz shared the sleep and stress wellness pack distributed by the Counseling and Testing Center, which includes stress balls, coloring materials, eye masks, ear plugs, playdough, tea, and a lavender pack. He also recommended including magnesium supplements along with sleep tips as a future enhancement. It was noted that the gift cards for survey participation have been awarded, with only four remaining to be picked up next week. He added that although our department is not responsible for assembling or distributing these wellness items, we could consider providing funding support to the Counseling and Testing Center to assist with this initiative. Based on survey results, the top four concerns students reported are: lack of sleep, poor time management, difficulty maintaining a healthy diet and trouble focusing.
- XV. Election Commissioner, Kyle Price – Commissioner Price Commission nothing to report.
- XVI. Deputy Election Commissioner, Josh McCubbin - Deputy Commissioner McCubbin nothing to report.
- XVII. OTHER
- a. Discussion
 - i. Director Job asked if members liked the sleep and stress-relief goodie bags.
 - ii. There was some discussion among members and overall, the idea moving forward is for the Counseling and Testing Center to compile a budget detailing how potential funding would be used. That budget would then be submitted to the President’s Cabinet, who would determine whether to approve the funding for the department.
- XVIII. ROLL CALL
- a. 9 President Cabinet members were present.
 - b. Absent: Director Grima.
 - c. Also present: Dr. Matt Daily, Assistant Vice President and Dean of Students.
- XIX. ADJOURNMENT
- a. President Cabinet adjourned at 5:14 PM.