



Idaho State University

Office of Academic Affairs - Council of Deans

October 4, 2022

Zoom: <https://isu.zoom.us/j/81522004560>

Priority Information/Announcements	
Council of Deans Meetings moved to October 17, 2022 and October 31, 2022	Cali
Important Dates	
OCT 6 - Submit final updates for IT/Facilities requests	
OCT 14 - All Department Chair/Program Director Meeting (1:00 - 3:00pm)	
OCT 14 - Spring Schedule due	
NOV 1 - Annual General Education Course Assessment Reports due	
NOV 1 - Class Fee Authorization Form for subsequent fall semester is due in the Office of Academic Affairs	
NOV 1 - Program Review Annual Report is due	
NOV 1 - College list of sabbatical requests is due to the Office of Academic Affairs	
NOV 8 - Three-Year Plan Cross-College Conversations	
NOV 14 - Evaluations for all second-year faculty are due via TMS to the Office of Academic Affairs	
Informational	
September 1, 2022 - UCC Minutes	
TMS Instructions	
Department Chair Selection process information - Oct. 14 <ul style="list-style-type: none"> Send informal procedure, formal procedure, or description of how chairs are chosen to Karen 	
Requests for Information to deans (copy Valerie on this) - STANDING AGENDA ITEM	
Discussion	
Budget Model (30 minutes) <ul style="list-style-type: none"> College discussions are going well Valerie thanked Jen for the budget model communication method (everyone is well-informed and feedback is well-received) Start looking at enrollment trends and looking ahead for FY24 We are seeing good things around the University (Graduate School, DHS, etc.) Reach out to Jen if there are any other questions 	Jennifer Steele



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<p>Annual Evaluation/5 Year PPR (10 minutes)</p> <ul style="list-style-type: none">2nd Year Annual Evaluations are due November 14, 2022 to Academic Affairs. TMS system has been open for all faculty for them to enter their evaluations. Instructions will be shared at the Associate Deans meeting on October 11 and the All Department Chairs meeting is on October 14. Nothing is changing substantively this year in collaboration with the Faculty Senate.5 Year PPR - ISU's policy ISUPP 4010 says... "All continuing faculty will follow this process" The Board only requires tenured faculty. ISU is only doing "tenured." We'll follow the waiver until we get ISUPP 4010 policy revised. ISU is only requiring an updated CV. The Faculty Senate is on board with this and will be prioritized with FPPC.3 Year Review and 5 year PPR are added to the TMS in lieu of an evaluation for that respective. An evaluative ranking is required for merit and based on that calendar review.	Karen
<p>Overview Planning and Three-Year Plan - Academic Program Planning (15 minutes)</p> <ul style="list-style-type: none">Refer to links for more information.	Cindy
<p>Program Health and Sustainability, Quintile 3 (15 minutes)</p> <ul style="list-style-type: none">Refer to links for more information.	Valerie/Cindy
<p>Cluster Hire (10 minutes)</p> <ul style="list-style-type: none">Do we want to continue with cluster hiring or with partner hiring? Makes sense to connect faculty with more diversity. Anything we can do to facilitate families is a great addition. Dr. Margaret Johnson, PIE Director, is putting together a mentorship for new faculty. Cluster Hire is about community, but not the only community they need to see. We cannot move the needle with just community. Affinity groups are on campus. Cluster Hires are not off the table. Valerie and Adam will continue their conversations.	Adam
<p>Graduate Student Banner Classifications/CLSS designations (5 minutes)</p> <ul style="list-style-type: none">Two Options: 1) Create an internal tracking sheet with all GA information on OR 2) Graduate School goes into their system and recode items. Creates designation tag in Banner. Eventually, in Banner, Colleges will enter GA's as contributing to the course along with instructor of record. Deans approved second option.	Adam